

**Newhaven & Seaford Sailing Club Ltd**  
Marine Parade, Seaford, East Sussex, BN25 2QR

MINUTES OF A MEETING OF NEWHAVEN AND SEAFORD SAILING CLUB LTD  
HELD AT THE PIDDINGHOE CLUBHOUSE ON 27<sup>th</sup> NOVEMBER 2018 AT 7PM

Directors Present:

Terry Jones	Sailing Secretary	Chairman
Penelope Duncan	Director	
Richard Beal	Hon Secretary	Secretary
Ian Johnson	Hon Treasurer	
Bill Wates	Rear Commodore (Newhaven)	

Apologies:

Zoe McCaig	Commodore	Chairman
Nick Blackburn	Rear Commodore (Piddinghoe)	
Simon Suter	Director - Training	
Noel West	Director	
Duncan Barrows	Director	
George Cork	Rear-Commodore (Seaford)	

Observers:

Paddy Turner

The review of actions from board meeting held 13<sup>th</sup> November 2018 was deferred until the next regular board meeting. This meeting was dedicated to Membership Issues requiring resolution before 2019 membership fees are fixed.

Water-sports & Single-Family Memberships:

Ian Johnson and Terry Jones had met outside the board meeting to review implications of these types of membership. It was agreed by vote that because of the fragile state of the club's finances, and the potential de-stabilisation arising from these proposals, that decisions in this area be deferred to next year (2019). At that point, a fuller proposal needs to be presented describing how the club needs to organize to support these membership types, and after informal consultation with the membership.

It was agreed by a vote that Richard Beal should include an article in the next Mainsheet reminding members about the discretionary powers of the board to reduce membership fees if there is any hardship. Single-parent status should be used as an example but this must be linked to financial hardship.

Social membership duties:

It was agreed by a vote that requirement for social members to do duties be removed. Very few opt-out, and there is insufficient management effort to chase social members not doing their duties. Any effort that exists should be used to chase sailing duties.

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Easy Payment System

It is proposed that a monthly payment system be introduced to encourage membership. There



Membership  
proposals for 2019.c

would be a small premium added to the charge. See attached proposals: . It must be stressed that this is an easy-payment system, not a monthly membership system, and that members are committed to a full year's membership. This was passed by a vote.

For clarification, when easy-payment membership application is made, all earlier months in the year must be paid for as a lump sum, with future payments for the year being charged monthly. The lump-sum payment is waived for applications made after August 31<sup>st</sup>, with monthly payments committed for the following year.

The club's articles permit payment by installments.

Example:

**Family Sailing Membership**

Annual payment:	£180
Monthly payment:	£16
Annual equivalent for 12 monthly payment:	£192

	Lump-sum required:	Committed monthly payment:	Lump-sum plus committed monthly payments in that year:	Committed monthly payment for following year:
January	£0.00	£16.00	£192.00	£0.00
February	£16.00	£16.00	£192.00	£0.00
March	£32.00	£16.00	£192.00	£0.00
April	£48.00	£16.00	£192.00	£0.00
May	£64.00	£16.00	£192.00	£0.00
June	£80.00	£16.00	£192.00	£0.00
July	£96.00	£16.00	£192.00	£0.00
August	£112.00	£16.00	£192.00	£0.00
September	£0.00	£16.00	£64.00	£16.00
October	£0.00	£16.00	£48.00	£16.00
November	£0.00	£16.00	£32.00	£16.00
December	£0.00	£16.00	£16.00	£16.00

Indexation:

It was agreed that in June of each year (starting 2019) inflation (RPI) be recorded, and all membership fees for the following year indexed to that figure. The objective is to prevent fees changing in a big step every few years. This will not preclude tweaking of one fee compared to another to reflect changing times.

Opt-out fee:

The opt-out fee is now £150 compared to £100 a couple of years back. It is thought that this is stopping people paying the opt-out and then not doing their duties, knowing that the available resource to chase them is limited. It was agreed that this fee be set at £120.

Joining fee:

This is currently £25. It was decided to keep this to encourage early payment of membership fees (those renewing after March will have to pay the fee). However, it was agreed that, with board agreement, this fee can be waived for new members who have attended training courses, or for new members recruited at Open Days, or at other times where barriers to new members need to be removed.

Membership Forms in Galley

It was agreed that simple paper membership forms be made available in The Galley to encourage potential new members to seize the moment and commit to joining. Minimal information will be collected, along with a £50 non-returnable fee, which can be set against the type of membership later ordered. This will provide temporary family social membership giving the applicant immediate social membership benefits (including access to the Galley during club-times and membership discounts). This would be valid for a month.

The club's articles permit Temporary Memberships. They do not have voting rights.

Checking Memberships

It was agreed that the Galley hold a list of members for checking when customers claim membership rights (access during club-times and discounts). This can start next year to provide the opportunity for renewing members to give permission under GDPR for their details to be used for this purpose.

The meeting closed.

Issued as 0.1 for comment: 27/11/2018

Issued as 0.2 for comment: 9/12/2018 (clarifies "Apologies")

Issued as 1.0 (approved)

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Date of Meeting	Director	Action	Progress
27/11/18	Richard Beal	Publicise membership changes in Mainsheet: <ol style="list-style-type: none"> <li>1. Hardship</li> <li>2. No social membership duties</li> <li>3. Easy payment system</li> <li>4. Reduced opt-out fee</li> <li>5. Temporary memberships</li> </ol>	New action
27/11/18	Terry Jones	Update Club Brochure and Webcollect with changes agreed	New action
27/11/18	Terry Jones	Prepare simple, paper membership application form for The Galley	New action
27/11/18	Richard Beal	Update GDPR data privacy policy to allow member names to be held in the Galley for confirming membership status (from 2019)	New action