

MINUTES OF A MEETING THE BOARD OF DIRECTORS OF
NEWHAVEN AND SEAFORD SAILING CLUB LTD
HELD AT THE SEAFORD CLUBHOUSE ON 18 APR17 AT 7.30PM

Directors Present:

Stuart Ford	Commodore (Cmdr)	Chairman
Rupert Smith	Vice Commodore (VC)	
Nick Blackburn	Rear Commodore (Piddinghoe) (RCP)	
Jim Skinner	Rear Commodore (Newhaven) (RCN)	
Terry Jones	Hon Sailing Sec (SailSec)	
Simon Suter	Director - Training (Trg) (arrived at 8pm)	
Gilly Jones	Director - Social Sec (SocialSec)	
Bill Giles	Hon Secretary (Sec)	Secretary

In attendance: Peter Lavin, MD of TGSL and Louise Easton, Social and PR of TGSL

ITEM 1 - TGSL UPDATE

1. Louise Lawrence had been due to go on 16 Apr but had actually left on 15th. Work has started on the cleanup and redecoration of the kitchen, bar and other general areas of the clubhouse. We were told of the progress of advertising the Galley in local media and online.
2. With plans afoot to take on staff and also retain the present staff the figures for the forthcoming year were looking reasonable and profit should be around 10% of turnover.
3. Menus were discussed and we were looking to return to the Sunday Specials for members. (We had done a picnic lunch for sailors on Easter Monday.)
4. The bar would always be staffed but we would seek volunteers for busy times.
5. It was noted that when the initial flurry of activity ceased that Peter Lavin would be the point of focus. Note the connections in the SLA.
6. Sec outlined the reporting chain for TGSL matters and referred to the SLA and the requirements for monthly reporting and for special reports. Members were reminded to try to stick to the 'chain of command' as outlined in the SLA with respect to the management and staff of TGSL.

7. The committee thanked the directors of TGSL for their hard work so far. At this point Peter Lavin and Louise Easton left the meeting. Gilly Jones also left.

ITEM 2 - MINUTES OF PREVIOUS MEETING

8. The minutes of the previous meeting were agreed.

ITEM 3 - MATTERS ARISING AND COMPLETED ACTIONS

9. There were no matters arising which would not be dealt with in the meeting. The Sec was asked to post any outstanding minutes from Jan 17 to the website.

ITEM 4 - COMMODORE'S MATTERS

10. Cmdr said that discussions on the Galley franchise had consumed vast amounts of time over the last year and had created considerable animosity. This is now behind us and we need to work together as a team.

ITEM 5 - VICE COMMODORE MATTERS

11. Sea sailing had made a good start and the picnic was much appreciated.

ITEM 6 - SEAFORD MATTERS

12. It was noted that the submersible sewage pumps at Seaford had suffered early failure. There was concern that the greater footfall at Seaford with the cafe was creating more effluent. There were similar issues at Piddinghoe with increased usage. It seems time to be engaging professional assistance in this. Trg was working on a plan for both sites (and with RCP at Piddinghoe) to achieve a result. It was generally felt that we had an electrician on tap for maintenance tasks and having a plumber likewise would be helpful.
13. It was noted that the Off-shore powerboat race was going ahead on 9&10 Jul and we would be the starting point for the race on 10th in the afternoon. TrgDir is point of contact.

ITEM 9 - PIDDINGHOE MATTERS

14. Showers: it was reported that there were issues with the electrical shower units and many of them old and worn and could become dangerous and had been taken out of use. As a result there were only one or two units in use out of 9 (?). The provision of showers had been part of the rebuild project and it had been proposed that we had an electric central water system to provide for showers (and the kitchen?). RCN and PCP were investigating. Ideally the system would incorporate solar or water heat source technology.
15. Open day: work progresses.
16. Camping limit: there was some question about the limits to camping. (Sec Note: we do not need planning permission for this as we comply with Schedule 2, Part 4, Class A of the General Permitted Development Order allows the use of land for various purposes – including the ‘stationing of tents’ for up to 28 days in any calendar year. The committee asked me to contact the Parish Clerk on this, however, given the above it is sometimes better not to ask the question!)

ITEM 10 - PIDDINGHOE PROJECT

17. RCN sadly announced that we had not received any funding from ESCC on our bid to rebuild the Piddinghoe Clubhouse. There were two major reasons for this, the lack of people benefitting in the BN9 postcode area and the lack of match funding. There was general disappointment at this given the time, effort and money put into the bid. However, the project so far is not a failure in that we now have robust plans to form the basis for a large bid to the lottery. Some £18k had been spent which is comparable with the projected money requested by Ian Johnson to get the Seaford project to the same stage. One of the issues with the Pidd site is the electrical power needs and this will be looked at in conjunction with the shower replacement scheme mentioned above.

ITEM 11 - TREASURER’S MATTERS

18. The figures for this year at March and last were compared and income has risen by about 6% while the costs of sales has fallen by about 7%. The figures are confused by the fact that we were running the bar and then sold the stock to the franchisee. But in fact taking the bar figures out makes the figures better. The overheads were greater last year at this time because of repairs to both Seaford and Piddinghoe. The net P&L at end-Mar was £31,707.94 against last year at same time of £21,000.90.

ITEM 12 - MEMBERSHIP MATTERS

19. Membership figures are much the same as last year at this stage.

ITEM 13 - TRAINING MATTERS

19. Raft Race, 9 Jul: TrgDir to check insurance

20. Courses:

1. Dinghy L1/2 going ahead
2. First aid made a small profit
3. Nav maybe in Autumn

21. Cmdr to discuss need for additional safety boat for cadets -> Noel West

22. TrgDir reports more approaches from community groups.

23. New CPO found

24. The need for prop guards was questioned. TrgDir to investigate and report.

25. Under 18 youth training week discussed.

ITEM 14 - SECRETARY'S MATTERS

26. It was noted that with the approval of the Service Level agreement at the last meeting the committee had approved of the start up loan of £10,000 to TGSL. This would be paid back monthly over 5 years. But this might be shorter depending on TGSL's progress financially. The approved articles and SLA would shortly be formally approved by the TGSL board and then published: the SLA on the NSSC website and the Articles on Companies House website.

ITEM 15 - AOB

27. None.

ITEM 16 - ARRANGEMENTS FOR NEXT MEETING

32. The next meeting will be on 8 May17 at 7.30pm at the Seaford Clubhouse.

Bill Giles
Hon Secretary
NSSC Ltd

1 May 17