

2. Quick Start Guide

1. Operative turns up and reports to galley supervisor and reads **Asbestos Management Manual**
2. Assesses work areas, most easily from the floor plans

Note: No work is allowed:

- Within the 1st floor void ie: above the ground floor timber ceiling and below the first floor timber floor boards.
- The ceilings to the office and cellar

These areas have been encapsulated.

Work in this void area and ceilings can only take place following a method statement approved by SAS Ltd.

3. If your intended work is area free of asbestos, operative signs **Asbestos Induction Sheet** and carries out work.
4. If there is likely hood of disturbing asbestos, inform the galley supervisor and leave site

Note: Galley supervisor to contact Rear Commodore Seaford, who will involve SAS Ltd and together arrange and coordinate re visits

11/3/17