

Newhaven and Seaford Sailing Club
Notes & Actions from New Clubhouse meeting
04/01/2017 Seaford Clubhouse

Attending:

Ian Johnson
Bill Wates
Daniel Freeland
Phil Clare
George Cork (part-time)
Stuart Ford (part-time)
Richard Beal (note-taker)

Apologies:

Paul Holmes-Ling

Notes:

Ecological survey: await response to planning application to see whether one's required.

Public consultation: report available on website

Topological survey: needs doing now so we can take to architects (see actions). Pond survey cost £1400 plus VAT.

Engaging architects: needs doing now so drawings can be put together for planning application (see actions)

AGM: likely to be mid- May

Plan: Ground investigation quote by end Jan (see actions). Topological Survey to be completed by mid-Feb (see actions). Architects to be engaged by end-Feb, meet planners by first week April

Budget: Stuart gave us a budget for this year

Requirements for new building: We all need to comment on Bill's list of requirements (see actions) and engage experts in the club to get them right. Assume 60-year life.

Actions carried forward and new actions:

ACTION: **Daniel** to give Ian an estimate for peer review of Flood Risk Assessment. Update, Daniel to get his company to quote for peer review (including insurance)

ACTION: **Ian** to talk to Stuart about getting an asbestos survey completed (with special respect to demolition). Update: went to directors 23rd Nov. Ian to chase

ACTION: **Richard** to see whether we could use cloud storage from BT (as part of our current ISP offering) for document storage and sharing. Update: cannot be done because we have a business contract (not personal). Richard to see if he can get his own BT Cloud for use

ACTION: **Bill** to get Laurence's CAD designs to Phil for turning into PDF

ACTION: **Phil and Daniel** to get quotes for topological survey, by Friday 13th Jan

ACTION: **Richard** to get names of pond surveyors from Stuart

ACTION: **Bill** to take charge of engaging architects for planning permission application by end Feb

ACTION: **Ian** to get names of potential architects from Chris Wojtulewski of Parker Dann

ACTION: **Ian** to get advice from Chris Wojtulewski of Parker Dann about how to approach planners

ACTION: **Phil** to get utility drawings by end Jan

ACTION: **Bill** to send out his draft requirements for new build for comment by late Jan.

Actions completed from previous meeting:

ACTION: **Phil** to get his cousin to help with ecological impact assessment. CLOSED, see notes

ACTION: **Ian** to try to track down statement about Bill Hudson. COMPLETE

ACTION: **Richard** to insert Bill Hudson bit into proposal. COMPLETE: to be used as and when required

ACTION: **Richard** to put new drawing into proposal. CLOSED: those drawings are unlikely to be used

ACTION: **Bill** to send Richard the statement on use of robust materials for proposal. COMPLETE

ACTION: **Ian** to sort out public liability insurance for Daniel for his flood assessment. CLOSED, cannot be covered by our standard insurance. See updated action on Daniel

ACTION: **Ian** to get back to John Cooper of Worthing SC about any specific legislation requirements they had to conform with. COMPLETE, response received

ACTION: **Bill/Phil** give names of local asbestos survey companies. COMPLETE

ACTION: **Rob** to send an e-mail with suggested actions for consultation process. COMPLETE

ACTION: **Bill** to add costs for bore holes to estimate COMPLETE

ACTION: **IAN/Richard (and possibly Bill)** meet 7pm 17th Nov in Welly to review feasibility of (and action plan for) holding public consultation in week commencing 12th December. COMPLETE